



TEAM MEMBER APPLICATION for short term mission trip
Location and Dates –

**PLEASE COMPLETE
ALL SECTIONS**

ALL DONATIONS ARE NON-REFUNDABLE (please see abbreviated cancelation info)
ALL DEPARTURES ARE FROM TORONTO AIRPORT (unless otherwise stated)

Mr. Mrs. Miss Ms. (Name to be exactly as on passport. Passport must have expiration of more than 6 months. Submit a copy of your passport)

SURNAME [REDACTED] **GIVEN:** [REDACTED] **MIDDLE:** [REDACTED]

ADDRESS

CITY: **PROV** **POSTAL CODE**

HOME PHONE: **WORK PHONE:**

CELL PHONE: **EMAIL**

DATE OF BIRTH [REDACTED] **AGE:** **Sex:** M F **MARITAL STATUS:** --Choose One--

EMERGENCY CONTACT: **PHONE(S) #**

Only fill in this section below if it applies to you.

HOME CHURCH NAME: **PASTOR'S NAME**

CHURCH ADDRESS: **CITY:**

PROV: **POSTAL CODE:** **CHURCH PHONE**

CHURCH EMAIL: **HOW LONG IN ATTENDING?**

DO YOU HAVE ANY MEDICAL CONDITIONS (physical, emotional, mental) YES NO

PLEASE EXPLAIN

ARE YOU ON ANY MEDICATIONS? YES NO

LIST THE MEDICATIONS ANY ALLERGIES? (Food or Other)

LIST YOUR ALLERGIES

PASSPORT #: [REDACTED] **EXPIRY DATE** (NOTE: You must scan a copy of your passport)

MEDICAL INSURANCE PROVIDER: (You must scan a proof of insurance)

Policy Number: **Membership Number:**

Insurance Emergency Phone Number:

Skills & Experience

NOTE: If this is your first MISSIONS TRIP with MVC you must complete a "PERSONAL INFORMATION" form.

What is your occupation or profession? (past or present if retired)

Have you been on a Missions Trip before? Yes No

When & Where?

What Activities Were You Involved In?

Which Organization?

Are you willing to share at meetings during your trip? Y N

Are you willing to participate in team prayer meetings? (attendance is required) Y N

Do you speak any other languages? Y N (specify) Are you fluent? Y N

ADMINISTRATION

- Management
- Office/Clerical
- Human Resources
- Purchasing
- Inventory Control
- Transport/Shipping
- Logistics

COMMUNICATIONS

- Photography
- Videography & Video Productions
- Graphic Arts/Designing
- Website Development
- Public Relations
- Sound Technician
- Recruitment & Marketing
- Fundraising
- Journalism

FINANCES

- Controller
- Accounting
- Bookkeeping
- Data Entry
- OTHER

MINISTRY SKILLS

- Dramatic Presentation
- Proclamation/Teaching
- Pastoral Care
- Counseling
- Worship/Music Ministry
- Men's Ministry
- Women's Ministry
- Children's Ministry
- Youth Ministry
- OTHER

EDUCATION

- School Teacher
- Pre-school/Nursery Teacher
- Home Schooling

HEALTH CARE

- General Physician
- Surgeon
- Nursing
- Anesthesia
- Pharmacology
- Public Health
- Dental
- Optometry
- Laboratory
- X-Ray Technician
- Physical Therapist/Occupational There.

CONSTRUCTION

- Concrete Work
- Masonry
- General Construction
- Electrician
- Plumber
- Mechanic
- Well Drilling
- Cabinetmaker
- Grounds Maintenance
- Waste Water Management
- Welding
- Steel Repair

TECHNICAL/ENGINEERING

- Computer Programmer
- Electronics Technician
- Telephone Technician
- Systems Design
- Network Skills

AGRICULTURAL & SERVICE INDUSTRY

- Farming
- Animal Husbandry
- Horticulture
- Housekeeper
- OTHER

NOTE: If you are under the age of 18, you **must** obtain a copy of the "PARENT/GUARDIAN TRANSFER OF RESPONSIBILITY" form and have it signed by **BOTH** parents or guardians.

Sign and attach Release of Liability / Team Member Commitment Form.
Attach a copy of your private travel insurance (if available) **and** a copy of your passport

By Clicking This Box You Are Claiming This Information Is Correct



PERSONAL INFORMATION FORM

TELL US ABOUT YOURSELF

Name:	Applicant's Address:
Date of Birth:	
Telephone:	Email:

I consider myself: *(please circle only one answer)*

- A person whose primary goal is to do good humanitarian works.
- A spiritual seeker who is open to hearing the message of Jesus Christ.
- A fully devoted follower of Jesus Christ.

Home Church:

Denomination:

Describe your life and your faith journey as it relates to God and Jesus Christ:

What are the goals and objectives for this Mission Team? How do you feel you can contribute to the goals of the Team?

TEAM MEMBER BEHAVIOUR & EXPECTATIONS POLICY COMMITMENT FORM

By checking each box, I am acknowledging that I understand my responsibilities as a team member and commit to the expectations as outlined below:

- I acknowledge that I am going as a representative of Jesus Christ and Missionary Ventures Canada and that I have read and adhere to the statement of faith and vision of Missionary Ventures Canada.
- I agree to submit to both my team leader and to the Missionary Representative and promise to abide by his/her decisions as they concern this mission trip. (in team preparation and during the trip to the point of return back to Canada).
- I agree to follow up on all requirements for passports, visas, financial obligations, vaccinations, travel insurance etc.
- I will attend all team meetings to the best of my ability as set by the MVC Team Leader and realize that if I fail to attend meetings without the approval of the Team Leader, I could be removed from the team.
- I understand that our team's work is but a tiny speck of a bigger picture that GOD is trying to accomplish. I promise not to be overly demanding, to do my best not to offend or cause embarrassment to our host and to help them attain their long-term goals.
- I agree to adopt an attitude of submission as a servant to Christ and others. I am not going to try to convince others of my personal viewpoint or style. I go knowing that there are many different ways to accomplish the same objective and know that my way is not necessarily the best for the team or situation.
- I agree to adhere to the standards as set out in the Abuse & Sexual Harassment policy and that my Team Leader has read this to me.
- I will refrain from meddling, complaining, and obscene or insensitive humor. I realize that others on my team, during the journey, and while onsite will look at me as an example of how a Christian should act and I will not treat this responsibility lightly.
- I will adopt an attitude of flexibility because I understand that travel, especially to remote locations can be difficult and that plans may need to be changed without my knowing the reasons behind the changes.
- I realize that there may be people on my team who come from different church backgrounds than mine and that we may differ theologically and that I may attend a church denomination on the field that is different from mine. I will regard the differences with respect including in the area of people's different worship styles.
- I will abstain from making derogatory comments or arguments regarding people including but not limited to politics, sports, religion, race, sexual orientation or traditions.
- I agree to refrain from the use of any profane or coarse language. (from departure to return to Canada)
- I agree to refrain from purchasing or using tobacco products (from departure to return to Canada)
- I agree to refrain from purchasing or consuming alcohol. (from departure to the point of return to Canada) Alcohol can ONLY be purchased by adults in the foreign airport AFTER check in and Security check on the return home. (MVC IS NOT RESPONSIBLE IF DUTY IS CHARGED)
- I agree to refrain from the use of nonmedicinal (or illegal, illicit) drugs. (from departure to return to Canada)
- I agree to refrain from both public/personal display of affection with my girlfriend/boyfriend during this trip. (departure to return)
- I agree not to pursue any new personal romantic relationship with a team member or any local indigenous person(s) during this trip.
- I agree not to attempt to leave the Missions site, accommodations, work site, tourist sites without the dual approval of my team leader and the Missionary Representative.
- I agree to refrain from giving gifts, such as money, clothes, jewelry, etc without the prior approval of the MVC Office. All field funds, must be sent to MVC office for distribution to Missionary Representative. I also agree to refrain from making personal commitments or suggesting to supply any need (items, money, support etc) to any local indigenous person without the prior approval of the Missionary Representative.
- I agree to practice modesty during this entire team trip. (no walking to/from showers in a bath towel, no bikinis to be used at all) (modest clothing such as long skirts for women, no halter tops etc) as noted both in the behavior expectations and handbook)
- I agree to fulfill my responsibilities to the team in sharing the work of the project. (i.e.) Construction – actually working at the site. Ministry – taking on a task – lesson, music etc.
- I agree to attend and/or participate in team prayer and devotions both prior to and during the entire team trip.
- I agree that MVC may use any photos of any team member, including myself, for promotional purposes. I agree to allow MVC to contact me via email for the purpose of informing me about this and other mission trips. I agree to be placed on MVC email list.

Complete your name in the boxes required:

I, _____, have read and fully understand the behavior and expectations as outlined on this form. I realize that my failure to abide by these expectations may result in my removal from the team (possibly prior to or during the team trip) and my early return to Canada at my own expense.

SIGNATURE

DATE

BY SIGNING YOUR NAME YOU ARE AGREEING TO THE POLICIES AND BEHAVIOUR CODE AS STATED ABOVE

Medical Insurance Application

*****NAME MUST BE EXACTLY THE SAME AS YOUR PASSPORT*****

Mr. Mrs. Miss Ms.

NAME:

ADDRESS:

CITY: PROV: POSTAL:

HOME PHONE: WORK PHONE: CELL:

EMAIL: TEAM TRIP TRAVELLING TO:

TRIP DEPARTURE DATE:

TRIP RETURN DATE:

Out of Country Medical Coverage

YES, I want out of country medical coverage (\$2,000,000.00 coverage per person)

This coverage is offered through **partnering Travel Agency** as authorized agent

PLEASE CIRCLE APPLICABLE AGE CATEGORY

UP TO 30 YRS \$31.00	31- 54YRS \$31.00	55-60YRS \$ 35.80
61-65YRS \$53.80	66-70 YRS \$64.60	71-76YRS \$133.00 77+ 223.00

PLEASE NOTE: Estimated Costs ONLY. Prices may vary. Costs are dependent on age and length of trip

Medical Insurance Fee: \$ Date of birth: (***)mandatory)

Payment: **CREDIT CARD ONLY** \$ Visa Master Card

Card Number: (please add spaces every 4 digits)

Expiry Date: / Signature:
M/Y

I agree to have my credit card debited for Insurance coverage

I decline this insurance coverage and will provide proof of alternate medical coverage

Insured must read and sign below:

I hereby authorize release of any information that is needed to process a claim filed under this policy, in conjunction with the purchase of this policy to T.I.C. Agencies Ltd or its representative. I am in good health and know no reason to seek medical attention. I am aware that if I have any condition affecting my health that claims relating to this condition may be excluded under this policy.

Insured's Signature Date Signed

EFT/PAD Donations to Missionary Ventures Canada

Missionary Ventures Canada is commitment to excellent stewardship of the resources we are given. This form allows you to make a **one-time gift** via Electronic Funds Transfer (EFT) or Pre-approved Debit (PAD) from the bank account of your choice.

An EFT/PAD to Missionary Ventures Canada, you maintain control of your giving. **At any time you can update** your donation amount or designation, cancel your donation, or change bank accounts. Simply write or email us using the contact information at the bottom of this form.

YOUR Missionary Ventures Canada Donor # (if known)

****SURNAME**

****GIVEN:**

MIDDLE:

****ADDRESS**

****CITY:**

****PROV/STATE**

****POSTAL CODE**

****COUNTRY**

****HOME PHONE:**

CELL PHONE:

****EMAIL**

Donation Designation

Banking Information

Bank Branch Number (5 Characters)

Bank Number (3 Characters)

Account Number (7-12 Characters)

Amount to be deducted - \$

Special Gift

Monthly Gift

Designation

100
Date _____
PAY TO THE ORDER OF _____ \$ _____
_____ DOLLARS
for _____
100 12345 010 01234567
↑ ↑ ↑
Bank branch # (5 digits) Bank # (3 digits) Account # (7-11 digits)

NOTE:

YOU MUST INCLUDE A SCANNED COPY OF A VOID CHECK WITH THIS FORM

I Agree to have the above amount deducted from my Bank Account as a donation to Missionary Ventures Canada (the box must be checked for MVC to debit your account)

NOTE: the debit of your account will be 1 to 10 days following MVC receiving this form

Missionary Ventures Canada
201B – 727 Woolwich St. Guelph, ON CANADA N1H 3Z2
519-824-9380 bookkeeper@mvcanada.org

CANCELATION POLICY

MVC understands that situations may occur whereby an individual would be unable to participate on the mission trip. Your team leader has the full cancellation policy. Please ensure this is reviewed by the entire team.

In short, here are some things to remember.

- 1) MVC is a Canadian registered charity and therefore must abide by the Income Tax Act that governs charities in Canada.
- 2) All contributions MVC receives for projects and trips are donations and are therefore non-refundable.
- 3) MVC is unable to provide refunds for individuals if they are unable to go for the reasons specified in the policy.
- 4) If a situation arises, MVC is able to provide options for participants. These options are listed in the Cancellation Policy.
- 5) Once a participant applies with their deposit, the initial deposit of \$300 will be used at the discretion of MVC as they desire. This deposit cannot be transferred to another individual or team member. All remaining funds can be considered and MVC will work together with participants as to the use of those funds. If costs have occurred with MVC or our Missionary Reps, the remaining funds will be used to help cover these costs.

EXAMPLE ONLY

Trip costs are estimated at \$2,300 per person. Sally is unable to go at last minute due to a death of a family member (*approved situations are specified in the cancellation policy – Please see Team Leader). Our policy will work like this:

	DONATION AVAILABLE TO BE CONSIDERED
Cost of trip	\$2300
The first \$300 directly goes to MVC	\$2000 (2300-300)
Air tickets purchased at a cost of \$1050 **	\$950 (2000-1050)
In country expenses (expenses incurred or share of expenses) \$500 **	\$450* (950-500)

* Amount remaining to be used for future team

** If applicable

The remaining amount can be reserved for future team, be directed toward the project, etc. MVC will work together with the participant.

NOTE

If a person chooses not to go for a reason as stated in our cancellation policy, MVC reserves the right to use the donations received for the trip at our discretion.

OTHER POLICIES

AIRLINE TRAVEL

MVC is not liable for any changes to air travel for the duration of the mission trip. On occasion, airlines do change flight times and/or they may cancel flights. If such a case occurs, MVC is not held responsible for any additional costs including accommodations.

BAGGAGE LIMITS

MVC is limited to the airlines' baggage requirements. Any baggage charges are the participants' sole responsibility.

COSTS IN TRANSIT

MVC is unable to cover any costs while team participants are in transit (i.e. meals).

GIFT ACKNOWLEDGEMENTS

Due to the high costs of postage, Gift Acknowledgements for donations will only be sent upon request.

Statement of Faith

- We stand on the Bible as the divinely inspired Word of God.
- We believe there is one God, eternally in three persons: Father, Son and Holy Spirit.
- We proclaim that a Christian is a person who has come into Salvation and Lordship of Jesus Christ. Jesus Christ is the Son of God, born of virgin birth, lived a sinless life, performed miracles, died a vicarious and atoning death through His shed blood, bodily rose from the dead, ascended to the right hand of the Father, and will personally return in power and glory.
- We rely on the convicting, guiding, empowering, equipping, indwelling presence and work of the Holy Spirit to bring us into a holy life and a ministry within the church and witness to the world.
- We teach that Christians will be resurrected along with the lost, yet saved unto the resurrection of life while they that are lost will be resurrected unto judgment.
- We see the church as the assembly, the community and the fellowship of all Christians united in Christ.

We exist to **PROMOTE** the gospel of Jesus Christ
through **PARTNERSHIPS** with national Christian leaders
by developing sustainable **PROJECTS**
that address the cycle of poverty
and to encourage people to **PERSONALLY PARTICIPATE** in impacting the world.